

ZANESVILLE CITY SCHOOL DISTRICT  
**JOB DESCRIPTION**

TITLE:	<b>WELLNESS INTEGRATION SPECIALIST / DENTAL HYGIENIST</b>	REPORTS TO:	Superintendent or Designee
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**TRAINING  
QUALIFICATIONS**

- College graduate with not less than a Bachelor's Degree
- Hold a teaching license certified by the Ohio Department of Education
- Licensed Certified Dental Hygienist
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable

**REQUIRED SKILLS  
AND ABILITIES**

- Communication Skills: Must be able to read, analyze, and interpret information relevant to the position, including being able to speak effectively to small and large groups of people, and to communicate clearly and concisely both orally and in writing
- Leadership Ability: Must be able to articulate a vision and mission for the district and provide the appropriate direction, guidance, and management skills to achieve them
- Mathematics Skills: Must have the ability to work with basic mathematical and computational concepts
- Reasoning Ability: Must be able to define problems, collect data, establish facts, and draw valid conclusions
- Technology Skills: Able to effectively use, as it applies to your specific job function, typical office applications and computer programs such as word processing, spreadsheets, and presentations; must be able to use email

**PERSONAL  
QUALIFICATIONS**

- Demonstrates enthusiasm and a sincere desire to aid and ensure the safety of all
- Is able to accept constructive criticism/feedback
- Demonstrates professional tact and diplomacy with administrators, staff, teachers, students, parents and the diverse community
- Is conscientious and assumes responsibility for ones own work performance
- Anticipates problems and unforeseen events and deals with them in an appropriate manner
- Demonstrates an ability to make proper decisions when required
- Demonstrates loyalty to the administrative team
- Possesses high moral character and a good attendance record
- Promotes good social relationships as well as promoting good public relations by personal appearance, attitude and conversation
- Participates in appropriate professional organizations and their activities
- Maintains a calm attitude and sense of control at all times
- Maintains a high level of ethical behavior and confidentiality of information
- Possesses the ability to be flexible and adaptable to changing situations

**JOB GOAL**

- To provide education and coordination of Zanesville City Schools Dental Care Program for grades K-12
- To establish innovative linkages across all subject areas, using the arts, technology, and wellness to enhance learning experiences in the Core Content
- To create a positive school climate by enhancing relationships between people, classrooms and disciplines.

**WORK ENVIRONMENT  
CHARACTERISTICS/  
CONDITIONS**

The work environment characteristics described here are not listed in order of importance, and are representative of those an employee encounters while completing the duties and responsibilities of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the duties and responsibilities. The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position.

- Occasional work that may extend beyond the normal workday
- Occasional exposure to blood, bodily fluids, and tissue

The Zanesville City School District is an Equal Opportunity Employer. Zanesville City School District ensures equal employment opportunities regardless of race, creed, sex, color, national origin, religion, age, sexual orientation, disability, citizenship status, political affiliation, marital status or other human differences. The District has a policy of active recruitment of qualified minority employees.

Adoption date:  
 Revised:

- Occasional operation of a vehicle under inclement weather conditions
- Occasional interaction among unruly children/adults
- Many situations that require hand motion, e.g., computer keyboard, typing, writing
- Consistent requirements to sit, stand, walk, hear, see, read, speak, reach, stretch with hands and arms, crouch, kneel, climb and stoop
- Consistent requirements to lift, carry, push, and pull various supplies and/or equipment up to a maximum of 50 pounds

DUTIES AND RESPONSIBILITIES

1. Functions as a member of a multi-person Integration Specialist Team to develop an integrated curriculum in collaboration with appropriate school and/or community resources for use in elementary and middle schools
2. Collaborates with instructional staff and/or community organizations to integrate wellness into the core subject areas with an emphasis on global awareness.
3. Oversees and supports integration of the dental program in the elementary and middle school
4. Works closely with the administration to strengthen and promote cultural, arts, and music programs/events through the sharing of information with the public, media, administration, parents and area agencies
5. Works to establish a community cultural program that will provide opportunities for local artists, professional and semi-professional productions
7. Provides a systematic exchange of dental education information and resources that reach all related professionals in the schools and community
8. Develops a cultural program directed to students by utilizing the integration specialists, instructional staff, volunteers, professional artists, and community cultural resources
9. Compile and update all dental records K-12
10. Provides opportunities for students to demonstrate their newly learned skills
12. Develops performance objectives and assessments to measure student success
13. Initiates a collaborative learning environment that engages and connects student to real-life situations
14. Demonstrates current and innovative uses and applications of technology and other multi-media
15. Provides additional help for students outside the classroom, but within the normal teacher school day
16. Carries out non-classroom duties such as supervision of lunchroom, playground, hall duty, bus duty, homeroom, study hall, etc. as may be assigned
17. Attends and/or is willing to participate in school related after school activities, within reason
18. Attends faculty meetings as required or requested within the normal school day
19. Completes required forms and paper work punctually and neatly
20. Enforces school rules and regulations effectively and in a supportive manner
21. Carries out in a supportive manner Board of Education policies and procedures and administrative rules and regulations
22. Serves on building or district committees as needed or requested, within reason
23. Assists in the development and/or revision of curriculum, within reason
24. Assists in the selection of textbooks and instructional materials, within reason
25. Coordinates efforts and materials with other teachers who instruct similar courses, grade level, or in the same department
26. Fosters and maintains cooperative working relationships with other teachers and support service personnel
27. Supervises student teachers or field experience students as needed or requested
28. Works with and supervises volunteer aides
29. Seeks assistance, as needed or appropriate, of specialized district or county personnel:
  - a. Intervention Specialist/Special Education personnel
  - b. Health personnel: nurse, speech and hearing, etc.
  - c. Psychological or guidance personnel
30. Performs other duties as assigned

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POSITION NO. 3.15

TERMS OF EMPLOYMENT	182 contract days
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